



Nasha Shkola Charter School

763-496-5550 · 6717 85th Avenue North, Brooklyn Park, MN 55445 · www.NashaShkolaMN.org

Request for Proposal Without a Pre-bid Meeting

Name of School District: Nasha Shkola Charter School (NCS)

Attention: qualified providers and firms

NCS is soliciting invitations for bid for Special Education services as identified below. The award will be for the 2025-2026 school fiscal year which ends June 30, 2026, with the option to renew for the two additional 12-month periods, for a maximum 3 years.

Services requested:

Special Education Director: estimated 100 hrs/school year
Special education supervision and administration in the district's total special education system

- Provide special education and administrative consultation for the organization in problem solving special education and related issues, and over-all management of the special education programs.
- Advise the District in correct use of special education funds.
- Provide consultation regarding mandated policies as they relate to students with disabilities who receive specialized services.

Program development, coordination, and evaluation

- Advise School Director regarding programming and services for students with disabilities
- Review with school staff program practices, procedures, and services related to due process, TSES requirements, updates of state and federal laws, rules, and regulations
- Review/Provide assistance with instructional practices, materials, technology, and equipment
- Assist with due process forms and /website system
- Participate in IEP, evaluation summary, child study, manifestation determination and other due process meetings, upon request
- Review child find, pre-referral intervention, and in-take procedures
- Conduct regularly scheduled site visits
- Provide support for special education fiscal reviews

In-service training

- Provide due process training
- Provide advice in the use of SpEd Forms and other online IEP management programs
- Provide basic fiscal special education information and procedural recommendations
- General education and special education teacher and paraprofessional training

School Psychology Services: estimated 25 hrs/school year

- Plan and complete evaluations to determine eligibility for special education services
- Work with school staff to design and implement interventions for students with academic and behavioral challenges
- Serve on schools' child study and problem solving teams (as requested)
- Attend evaluation meetings and IEP meetings as requested and as determined by need of the school

Indirect and Related Services (separate from the base fee on as needed and as available basis):

- Available Service Fields are: Due Process Consultant, Developmental Cognitive Disabilities, Developmentally Delayed, Emotional/Behavioral Disorder, Specific Learning Disability, Transition and Work Based Learning Services, Teacher of the Physically Impaired, DAPE, Blind C Visually Impaired, Occupational Therapy, Speech Language Therapy.

Please also address the following questions in your proposal:

- How long has your organization been providing special education services?
- In what area(s) does your organization specialize (private practice, traditional school districts, charter schools, private schools, etc.)?
- How often does your organization perform these services?
- Can your organization provide client referrals that may be contacted?

Vendors and/or their representatives may submit bids to yelena.hardcopf@nashashkolamn.org

NSCS school board reserves the right to accept or reject any and/or all proposals or to accept the proposal that it finds, in its sole discretion, to be in the best interest of the school district.

The proposed schedule for the proposal reviews and notifications is as follows:

- May 7, 2025 Email Request for Proposals & Post Proposal to District Website
- May 7-12, 2025 Question and Answer Period (Optional) Q&A Posted to Website
- May 14, 2025 Proposals Due
- May 19, 2025 Make Recommendation
- May 20, 2025 Board Approval

All questions regarding Nasha Shkola and this request for proposal shall be directed to the following person via email: Yelena Hardcopf, Executive Director yelena.hardcopf@nashashkolamn.org