



Charter School Of Russian Language and Culture

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COVID-19 PLAN for FALL 2021 (Rev. 8/11/2021)

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LEARNING FORMATS

- All students will return to in-person learning five days a week
- Nasha Shkola Charter School is granted provisional approval as a State-approved online provider status. This allows you to offer online learning options to your own resident and previously-enrolled students for the first semester of the 2021-22 school year.
- those requesting distance/online learning need to enroll in a K-8 online school option before the beginning of the school year. The hybrid learning format will not be offered in 2021-22.
- Students will not be able to move between in-person and distance learning/online programs with the same freedom as they experienced last year. The online school programs are a full-quarter commitment for students.

IN-PERSON	DISTANCE LEARNING
<p>100% capacity</p> <p>Expectations for students:</p> <ul style="list-style-type: none"> ● Students will physically come to their school for their learning. ● Students will physically see and interact with their teacher(s) and classmates and follow their class/course schedule each day. ● Assignments, activities and classroom-based assessments will be developed and conducted by their teachers. ● All students will be expected to complete and submit assignments as determined by the assigned teacher ● Code of Student Conduct and traditional school expectations remain in effect ● All students will follow the assessment calendar and participate in all local and state assessments <p>Expectations for teachers:</p> <ul style="list-style-type: none"> ● Teachers and instructional support staff report each day to lead and support instruction in their assigned classrooms ● Teachers develop and implement daily lesson plans for grade-level, standards-based instruction for students ● Teachers and instructional support staff differentiate and adjust instruction to meet the individual needs for student learning ● Teachers provide student make-up work, flexibility and support if they are out of school for any reason 	<p>0% in-person capacity</p> <p>Students engaging in distance learning have access to appropriate educational materials and receive daily interaction with their licensed teacher(s).</p>

Guiding Principles for Opening School:

- Ensure safety and wellness of students and staff
- Deliver high-quality instruction to students, regardless of delivery model.
- Care for social-emotional needs of students and staff

MN Safe Learning Model Guidance [2021-22 School Year Health Recommendations for Schools](#)

NSCS in consultation with local public health officials, MDH, and MDE, will consider the following critical factors when making decision to select or transition to another learning model based on the impact of COVID-19 in our community. NSCS will:

- 1) Evaluate the ability to implement required and recommended health best practices to inform decision making at the school level.
- 2) Monitor the community and school-level impact of COVID-19 on a regular basis in consultation with public health officials to determine if adjustments are needed.

MOVING BETWEEN LEARNING FORMATS

MDE will support districts and charter schools in the local decision-making process to implement the [Best Practice Recommendations](#) from the Minnesota Department of Health (MDH). Should any disruptions to in-person learning occur because of the spread of COVID-19, having the flexibility at the local level to shift to online learning will be vital to ensuring continuity in learning for students.

NSCS has applied for permission to provide in online learning to students that cannot attend in-person instruction. The school will

- Use Homebound Instruction for **individual students, small groups of students or classes**.
- Use up to **30 total instructional days** throughout the course of the entire school year for temporary shifts to online learning at the **grade, schoolwide level**. If there is a need to exceed the 30-day maximum, MDE will establish a process to submit information for the approval of additional days from MDE.

IN-SCHOOL MODEL	DISTANCE LEARNING
<p>Minimal to substantial community spread is occurring, but the impact on the school community in terms of confirmed cases among students and staff is relatively small. Sporadic cases may be occurring, but in general each confirmed case can be traced to a likely source of exposure and where all or most close contacts can be identified and excluded in the school setting. Staffing is assumed to be sufficient to continue in-person instruction. This planning scenario also assumes that contact tracing can be completed quickly and that all or most close contacts can be notified and excluded within 24 hours of being notified of the confirmed case.</p>	<p>Substantial, uncontrolled community spread is occurring and/or there is a significant degree of impact on the school community with multiple confirmed cases or large scale outbreaks occurring among students and staff. This planning scenario also accounts for situations where staffing may be impacted to the degree that a school is not able to offer in-person instruction. In general, implementation of a distance learning model should occur for a minimum of one incubation period (10-14 days) when there is evidence of substantial, uncontrolled community transmission or significant levels of illness in the school setting.</p> <p><u>Additional considerations:</u></p> <ul style="list-style-type: none"> • A distance learning only model could be considered for short periods of time if confirmed cases are identified but contact tracing and notification of close contacts in the school setting cannot be completed within 24 to 36 hours. This short-term use of distance learning may allow schools to coordinate with local and state health officials to complete contact tracing and develop a clearer picture of the COVID-19 situation impacting the school while supporting continuity in learning. • Multiple cases are identified within a short time period (e.g., several cases in one week or within a 14-day time period) that occur across multiple classrooms or activities and a clear connection between cases or to a suspected or confirmed case of COVID-19 cannot be easily identified. • A significant community outbreak is occurring or has recently occurred (e.g., large event or large local employer) and is impacting multiple staff, students, and families served by the school community. • Substantial, uncontrolled community transmission is occurring at the county-, regional-, or state level, and there are multiple confirmed cases of COVID-19 among students and/or staff.

WHAT RETURNING TO SCHOOL WILL LOOK LIKE FOR STUDENTS AND STAFF

At a Glance

Students and staff will return to school with increased health and safety measures in order to combat the effects of COVID-19 in our school. School leadership has received input from all stakeholders and engaged in meaningful conversations with health authorities to create a reopening plan with safety and health at the forefront.

Social/physical Distancing

To reduce transmission risk in the school setting, NSCS will follow the CDC recommendation of maintaining at least 3 feet of physical distance between students within classrooms whenever feasible. Students will practice physical distancing from the arrival to school through departure. Staggered release schedules will be utilized in an effort to decrease crowding. This will continue to be monitored and could change based on conditions in the school setting.

Classroom Modifications

Students will be seated at least three feet apart when possible. Extraneous furniture will be removed from each classroom as much as possible for proper social distancing practices.

***Face Coverings** This will continue to be monitored and could change based on conditions in the school setting. COVID-19 Face Covering Policy will be fully implemented.

- Face coverings/masks are not required for either students, staff, or visitors but are **highly recommended** regardless of vaccination status. This guidance applies both inside buildings or in crowded outdoor settings.
- Face coverings/masks are **required** on student transportation. This is a federal requirement and not a rule under the authority of the school.
- Students and staff will be provided (upon request) with reusable masks and shields.

Limited Access to Visitor and Volunteers

It is essential to create a healthy and safe environment by limiting potential COVID-19 exposure whenever possible. Our school will be limiting access to visitors and volunteers to appointment only. A request must be made 24 hours in advance.

Hand Sanitation

Each classroom will be outfitted with additional sanitation stations with a variety of supplies to encourage proper cleaning practices. Each station will include gloves and disinfectant wipes for spot cleaning, along with hand sanitizer. Students and staff will work together to ensure everyone is contributing to a healthy environment by wiping surfaces after classroom instruction is complete. Handwashing will be reinforced throughout the day.

***Controlled Movement** This will continue to be monitored and could change based on conditions in the school setting.

- Not implemented at the current time

Meal Service

Students will receive meals in a grab-and-go style in the morning and will eat in the cafeteria. Hot lunch will be served by school staff so that it can be picked up quickly to reduce time waiting in line. Lunch arrival and dismissal will be staggered. Students will eat in cafeteria while practicing physical distancing.

Mass Gatherings This will continue to be monitored and could change based on conditions in the school setting.

For the safety of staff and students in school, assemblies/events will be conducted with the observation of physical distancing. Any large gatherings including school community events will not be permitted until further notice.

HEALTH AND WELLNESS PROTOCOLS

Nasha Shkola (NSCS) is committed to providing a safe and healthy workplace for all our staff , students, families, and guests and visitors. To ensure we have a safe and healthy workplace, NSHS has developed the following COVID-19 Health Protocol in response to the COVID-19 pandemic. Administration and staff are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among our staff and administration. Only through this cooperative effort can we establish and maintain the safety and health of all persons in our school.

Health Protocols are administered by the school director, Yelena Hardcopf, who maintains the overall authority and responsibility for the plan. However, administration and staff are equally responsible for supporting, implementing, complying with and providing recommendations to further improve all aspects of this COVID-19 Health Protocols.

NSCS COVID-19 Health Protocol follows the guidance developed by the state of Minnesota, which is based upon Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for COVID-19, and Minnesota's relevant and current executive orders. It addresses:

- Physical distancing and cohorts
- Staying home when sick and getting tested
- Contact tracing in combination with isolation and quarantine
- Screening testing
- Consistent and correct mask use
- Handwashing and respiratory etiquette
- Ventilation
- Cleaning and disinfection
- Promoting vaccination

HEALTH PROTOCOLS: MONITORING AND EXCLUDING FOR ILLNESS

NSCS will not conduct symptom screening/temperature check for any person entering the school building. **This will continue to be monitored and could change based on conditions in the school setting**

Staff

Daily self-check/self-monitor for signs and symptoms of COVID-19 prior to entering the school building and during the work day

Self-report to the school if they have symptoms of COVID-19, a positive test, or had a close exposure to someone with COVID-19 within the last 14 days

Staff will be provided the opportunity to do a COVID-19 test once every two weeks at school, at no cost (TBD)

Staff with COVID-19 symptoms will be sent home immediately

[Visitor and Employee Health Screening Checklist](#)

Visitors

Controlled entry minimizing visitor access

Self-check for signs and symptoms prior to entering the school building

[Visitor and Employee Health Screening Checklist](#)

Have you experienced any of these symptoms, not associated with previously diagnosed conditions, in the past 72 hours:

- Fever greater than 100.4F/chills for students under age 12
- Fever 100F or higher for students and staff 12 year and older.
- Cough/shortness of breath/difficulty breathing (wheezing, shallow or rapid breaths, chest tightness)
- Other new onset of symptoms including chills, muscle pain, fatigue, sore throat, headache, runny nose, loss of sense of taste or smell or gastrointestinal symptoms of diarrhea, vomiting or nausea.

In the last 14 days, have you:

- Been in close contact with anyone who has been diagnosed with COVID-19
- Been placed on quarantine for possible contact with COVID-19
- Traveled abroad to an area of the country where it is recommended that you self-quarantine
- Have a COVID-19 test pending

Conduct symptom screening for any person entering the school building:

Students

- Students shall be self-screened at home with parents to ensure absence of symptoms. (Parents must complete a wellness screening form daily health questionnaire for parents to confirm that the child doesn't have fever, shortness of breath or cough, or other COVID symptoms)
- If a student or staff exhibits symptoms of COVID-19, they must stay home.
- Parents will self-report to the school if they or their children have symptoms of COVID-19, a positive test, or had a close exposure to someone with COVID-19 within the last 14 days
- Staff will evaluate students throughout the day for signs of illness, which could include flushed cheeks, rapid breathing, or difficulty breathing (without recent physical activity), or fatigue. Staff will confirm that the child is not experiencing coughing or shortness of breath

Action steps to care for students with COVID-19/respiratory symptoms who arrive at school:

- Remove from classroom setting into isolated space (office area)
- Both the symptomatic student and the supervising adult **must** wear a face covering (Do not place cloth face coverings on anyone who is

- unconscious or has trouble breathing)
- Complete health check with temperature screening. Fever is defined as 100.4°F or greater.
 - Contact parent for immediate pick-up. If they cannot be sent home immediately, isolate in a room until they can be sent home.
 - Provide guidance for follow-up with a medical provider.
 - If the case is confirmed, report to MDH (maintain confidentiality).
 - Follow the MHD guidance to determine who must stay home and when staff or students may return: [Decision Tree for People with COVID-19 Symptoms](#)
 - Offer distance learning activities for students who cannot be physically in the classroom due to illness or exposure.
- [Checklist for Parents](#)

HEALTH PROTOCOLS: RESPONDING TO CONFIRMED CASES OF COVID-19

Handling confirmed positive cases of COVID-19

- COVID-19: Staff and students stay home when they are sick, when household members are sick, or then required by a health care provider to isolate or quarantine themselves or a member of their household.
- If symptoms are consistent with COVID-19 or they receive a confirmed COVID-19 diagnosis, the individual may return to school 10 days after symptoms first appeared, AND the individual goes 24 hours with no fever (without using medicine that lowers fever) AND improvement of respiratory symptoms. For additional guidance, follow the MHD guidance to determine who must stay home and when staff or students may return: [Decision Tree for People with COVID-19 Symptoms](#)

Contact tracing and other steps:

- Upon notification of a positive result, a parent or employee will notify the school administration.
- Administration will notify MDH of confirmed COVID-19 cases among students and staff (maintain confidentiality).
- NSCH will work closely with school nurse to identify whether the person who is ill was present on school grounds while infectious and whether that resulted in any close contact exposures among students or staff.
- To identify close contacts, school will should gather and review the participant's or staff member's activity during the time they were infectious at the facility. This review should look back two days prior to the date symptoms started, or two days prior to the date of the positive test if there are no symptoms. **Close contacts** include anyone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period.
Exception for K-12 indoor classroom settings only: In the K–12 indoor classroom setting, the close contact definition excludes students who were within 3 to 6 feet of an infected student (laboratory-confirmed or a clinically compatible illness) where:
 - both students were correctly wearing well-fitting masks; and
 - other K–12 school prevention strategies (e.g., ventilation, cleaning and disinfection, respiratory etiquette and hygiene) were in place in the K–12 school setting.
 - This exception does not apply to teachers, staff, or other adults in the indoor classroom setting
- Administration will inform staff and families of students if they have been exposed to a person with COVID-19 at school and require them to quarantine at home for the required amount of time, and encouraged to seek testing if they are showing any symptoms. Follow the MHD guidance to determine who must stay home and when staff or students may return: [Decision Tree for People with COVID-19 Symptoms](#)
- Testing recommendations for close contact: In general, testing of close contacts should not occur until either a person becomes symptomatic OR at least 5 to 7 days have passed since their last exposure to the confirmed case to guard against a false negative test result, which can occur when a person is tested too early in the incubation period.
- Custodian will implement school-wide cleaning and disinfecting procedures
- School will offer distance learning activities for students who cannot be physically in the classroom due to illness or exposure.

SCREENING TESTING & VACCINATION

Screening testing and vaccination are not required by NSCS.

Screening testing identifies infected persons, both those with and without symptoms, who may be contagious, so that measures can be taken to prevent further exposures and transmission. Screening testing is particularly valuable in areas experiencing substantial or high community transmission levels, in areas with low vaccination coverage, and in schools where other prevention strategies are not implemented.

HEALTH PROTOCOLS: SOCIAL/PHYSICAL DISTANCING

It is our goal that as we open school and welcome children into a new year of learning, that we mitigate the health concerns with which we are faced, and focus on providing high-quality instruction and engagement for every student despite the circumstances.

Classrooms:

- Every classroom will be designed to maximize space and distance between each student. Classroom furniture will be rearranged to create as much space between people as possible, recognizing that it is not always feasible to have 3-6 feet of social/physical distancing during primary instructional time in the classroom.
- Teachers will arrange classroom seating so that students are separated from one another by 3 feet when feasible. If it is not possible to arrange seating 3 feet apart, all desks will be turned to face in the same direction (rather than facing each other)
- To the extent possible, staff will encourage a safe social/physical distancing between children in the room.

Limited mass gatherings & controlled movement where possible: This will continue to be monitored and could change based on conditions in the school setting.

- Students and staff will work in small cohort groups that stay together as much as possible throughout the day and from day to day. Nasha Shkola proposed cohorts are determined by school floor plan and hallways: K-1; 2,3,4; and 5-8 grades.
- *NSCS will begin the year with allowing students to move around subject-area specialists as follows:
 - Students in grades 5-8 will move between subject area classes
 - All students will move to a different classroom for Music and Russian Language classes
- *Mixing between cohort groups will be limited as much as possible. Exceptions will include mixing within cohorts for the following activities:
 - Guided Reading in cohorts (1&2, 3 &4, 5-8)
 - Theater 5-8 gr
 - Other approved activities as determined by the school administration
- Elementary bathroom breaks will be staggered to reduce crowding in the restrooms.
- Doors to students' restrooms will be kept partially open so that students can get in and out without touching the handles. If the door cannot be opened without touching the handle, students can use a paper towel to open the door and dispose of the towel in a trash-receptacle located near the door.
- Number of students in the restrooms will be limited to no more than 5 people
- *Activities that bring together large groups of people or activities that do not allow for social/physical distancing, including assemblies, in-person field trips, large group use of playground equipment simultaneously, etc. currently are not restricted and will be determined on a case-by-case basis.
- Staff and administration will modify face to face meetings with parents or staff and conduct them in a fashion which best fits the situation (virtual via Google Meets or Zoom)
- Visual cues, signage, and barriers will be used to direct traffic flow and demonstrate social distancing.

Lockers:

- When assigning lockers, teachers will pay special attention to who is using the lockers and when. Look at preventing students who have top/bottom lockers from accessing them at the same time. Look at assigning top lockers to one class and bottom to another class. When possible, space out the locker assignments. As much as possible, students should be encouraged to minimize what is in their lockers and reduce the frequency of locker visits.

Outdoor Space/Playground:

- Being outdoors has several benefits and should be encouraged when possible. Physical distancing is more natural but does have its unique challenges. Physical distancing still needs to be monitored. During recess, it is essential to continue to use the "Cohort" model by keeping small groups together during recess.
- Recess interaction overall is hard. Kids want to run, engage with each other, stand together to talk. Student will not wear masks outdoors.

Face coverings/masks are **highly recommended** regardless of vaccination status in crowded outdoor settings.

Arrival & dismissal time:

- Arrival and dismissal times will be staggered to minimize crowding.
- Student pick-up and drop-off will occur outside.
- Staff will monitor arrival and dismissal to curtail congregating and ensure students go straight from vehicle to their classroom, and vice versa.

Nonessential visitors, volunteers, and activities involving external groups or organizations will be restricted.

Meals:

- Food and beverages will be served directly to students.
- Students will eat in the lunch room.

Common areas:

- Common areas will be reconfigured by spacing out furniture to minimize crowding
- Mixing of multiple groups are not allowed in common areas

HEALTH PROTOCOLS: HYGIENE PRACTICE & RESPIRATORY ETIQUETTE

Make sure supplies are available:

- School will provide: Soap & Paper towels
- Add to the school supplies list: Hand sanitizer & disinfectant wipes

Handwashing: Staff and students will be instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially

- Upon arrival to school
- Before and after eating (for staff, before and after serving the food)
- After using the toilet
- After coughing, sneezing, or blowing nose
- After playing outside
- After touching objects with bare hands that have been handled by other people
- Whenever hands look, feel or smell unclean.
- Before going home.

Hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) will be at entrances, classrooms, and other locations in the school building so they can be used for hand hygiene in place of soap and water, as long as hands are not visibly soiled. Staff will supervise the use of hand sanitizer by students.

Teach & reinforce hand washing. Use media, posters, and other tactics to promote health etiquette:

[Hand Hygiene Curriculum](#)

[Don't Forget to Wash Poster](#)

[What You Need To Know About Handwashing Video](#)

Respiratory etiquette

- Staff, students and visitors will be instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing, and to avoid touching their face, particularly their mouth, nose and eyes, with their hands.
- Staff, students and visitors will be expected to dispose of tissues in provided trash receptacles and wash or sanitize their hands immediately afterward.
- Respiratory etiquette will be demonstrated on posters and supported by making tissues and trash receptacles available to all Staff, students and visitors entering the school.
- Staff and students with severe cough (not COVID-19 related) will be encouraged to stay at home

HEALTH PROTOCOLS: FACE COVERINGS

Face Coverings This will continue to be monitored and could change based on conditions in the school setting. COVID-19 Face Covering Policy will be fully implemented.

- Face coverings/masks are not required for either students, staff, or visitors but are **highly recommended** regardless of vaccination status. This guidance applies both inside buildings or in crowded outdoor settings.
- Face coverings/masks are **required** on student transportation. This is a federal requirement and not a rule under the authority of the school.
- Students and staff will be provided (upon request) with reusable masks and shields.

NSCS will provide Personal Protective Equipment PPE (face masks and shields) to staff and students upon request

MDH Guidance:

- [MDH Recommendations for Wearing Masks](#)
- [How to Safely Wear and Take Off a Cloth Face Covering](#)
- [Masking Recommendations for Child Care and Schools](#)
Recommendations for those caring for children of essential workers (child care providers, family child care providers, and school-age care) and for Institutes of Higher Education (IHE)

CDC Guidance:

- [Use of Cloth Face Coverings to Help Slow the Spread of COVID-19](#)

HEALTH PROTOCOLS: CLEANING AND MATERIALS HANDLING

- Custodian will apply the full standard cleaning of all areas to be ready for the next day.
- Increased cleaning of frequently touched surfaces and items will be implemented mid-day, after school, or as needed by custodian and staff.
- Weekly deep cleaning on the days when students are not in school.
- Increased cleaning of frequently touched surfaces and items will be implemented mid-day, after school, or as needed by custodian and staff.
- Staff will ensure that students avoid sharing electronic devices, books, toys, and other games or learning aids when possible, and ensure cleaning between uses.
- Discourage the use of items that are difficult to clean or disinfect.
- Students will keep personal items in individually labeled cubbies, containers, desks, or lockers. Students are not allowed to share personal items.
- Hand sanitizing stations will be set at each classroom, school office, entrance and common areas.
- Sanitation wipes and sanitation liquid will be provided in every classroom with processes to wipe down desks surfaces throughout the school day as needed

Other procedures & protocols:

- NSCS landlord NLCC (Northern Light CC) has implemented regular practices of cleaning and disinfecting, including a schedule for routine cleaning and disinfecting of school building surfaces, equipment, and areas in the school environment, including restrooms, classrooms, lunch rooms, etc. These protocols follow the MDH and CDC guidelines. Toys and games that cannot be easily cleaned and disinfected will be removed from classrooms and common areas.
- NLCC custodian will be responsible for mid-day cleaning and disinfecting high-touch areas, including restroom faucets, door handles, etc. conducted at 12:00 PM on a daily basis.
- **Shared Responsibilities:** Teachers and students must work together with custodial staff to promote a clean and healthy environment for everyone within school building. Each classroom will have additional sanitation stations that will include gloves and disinfectant wipes. NSCS staff is responsible for cleaning and disinfecting high-touch areas, including phones, computer keyboards, door handles, copy machines, etc. conducted throughout the school day on as-needed basis. Computers, phones and printers need to be disinfected by a wipe as spraying electrical equipment is not recommended.
- NLCC & NSCS ensures that appropriate and effective cleaning and disinfecting supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacture specifications, and are being used with required personal protective equipment for the product.

HEALTH PROTOCOLS: WATER & VENTILATION SYSTEMS

NSCH and NLCC will follow the following protocols pertaining to water and ventilation systems.

Water:

- Turn off drinking fountains & provide alternative source of drinking water for students (installation of bottle-filling stations on top of the drinking fountains - 2)
- Encourage staff and students to bring their own water bottles and refill them at school as needed.

Ventilation:

The school building has 7 furnace and A/C systems that are inspected annually to ensure HVAC are being properly used and maintained. The building landlord (Northern Light CC):

- Utilizes the highest efficiency filters
- Ensures that system fans are turned on 24/7 to ensure adequate air circulation around the school building
- Installed Breathe CLEAN Air Purification Systems (Includes Two 14 Inch UVC Bulbs per System)

Use of portable fans:

Portable fans will not be used in the classrooms to minimize air flow blowing across people.

HOW WILL SCHOOL LOOK DIFFERENT IN RETURNING FOR THE 20-21 ACADEMIC YEAR?

	Students	Administration & Staff	Visitors
Differences in arrival to school	<ul style="list-style-type: none"> ● Students will be required to wear masks on all school buses ● Students who exhibit signs of illness will be sent to the school office. ● Students will be asked to enter and walk on the right-hand side of all hallways and to social/physical distance where possible. 	<ul style="list-style-type: none"> ● Staff members will be assigned to stations for greeting students and checking for general wellness. ● Staff members will be assigned to hallway monitoring, to ensure social distancing and students walking on the right hand side of all hallways. 	<ul style="list-style-type: none"> ● All visitors will be by appointment only. ● All visitors will be screened for wellness ● School offices will limit the number of visitors in the waiting area, in compliance with social/physical distancing. All visitors exceeding the number to safely ensure social distancing will need to wait outside of the school offices. ● Parents will not be permitted to walk their children to class at drop off.
Differences in classrooms	<ul style="list-style-type: none"> ● Students will be seated 3- 6 feet apart where possible, to ensure social/physical distancing. ● Extraneous furniture will be removed from classrooms when storage is available, in order to maximize social distancing. ● All classrooms will be supplied with sanitizing stations, for frequent cleansing of student stations and common touch points. ● Students will be trained in rituals and routines for sanitizing their work stations, common touch points, and supplies upon leaving the classroom. ● Students will be highly recommended to wear masks/covering throughout the school day. 	<ul style="list-style-type: none"> ● Teachers will modify instruction to facilitate students being spaced 3 feet apart wherever it's possible for social/physical distancing. ● Teachers will instruct students on the proper techniques and expectations for sanitizing student stations, common touch points, and supplies. ● Teachers will model wearing face coverings at all times and will guide students on the importance of wearing face coverings as well. (if required) 	Visitors will not be permitted in classrooms.

<p>Differences in Common Areas</p>	<ul style="list-style-type: none"> ● Students will be directed to walk on the right-hand side of the hallways at all times. ● Students will be directed to enter and exit common areas through different doors where possible. ● Class changes and dismissals will be staggered, when possible, to enforce social/physical distancing and prevent hallway congregating. ● P.E. and Music classes will maintain social/physical distancing where possible. Equipment (if shared) will be sanitized between use. ● Students will not be changing clothes for P.E. 	<ul style="list-style-type: none"> ● Staff members will monitor hallway movement, to ensure social distancing and students walking on the right-hand side of all hallways, as well as entering and exiting correct doorways. ● Staff members will escort students to common areas when possible, to ensure social/physical distancing and prevent hallway gatherings. ● Teachers of P.E. and Music will maintain social/physical distancing between student stations where possible and will not lead students in contact sports or activities. ● Staff members will be assigned to classroom monitoring, to ensure social distancing, and will provide and monitor classroom and outdoor lunches where available. ● Staff members shall model wearing face coverings to promote proper and healthy protocols (if required). 	<ul style="list-style-type: none"> ● Visitors will not be permitted in common areas. ● Parents will not be permitted to have lunch with their children.
<p>Differences in Dismissal</p>	<ul style="list-style-type: none"> ● Dismissal times will be staggered, and students will be escorted to single points of exit for buses and cars. ● Students will be required to wear masks while they ride on buses. 	<ul style="list-style-type: none"> ● Staff members will be assigned to hallway monitoring and escorting students, to ensure social/physical distancing, students walking on the right-hand side of all hallways, and exiting through the proper doorways. ● Staff members will be required to model wearing masks at all times (if required). 	<ul style="list-style-type: none"> ● Visitors and parents will not be permitted out of their vehicles during dismissal procedures.

COMMUNICATION PLAN

In order to include stakeholders’ input in reopening decisions and to reinforce trust and confidence in NSCS, the school will conduct and use family and staff surveys to inform the development and refinement of implementation plans for the operational models. Survey data will reflect:
 Family opinions about each of the reopening models;
 Staff comfort levels in returning to work;

IN-SCHOOL MODEL	DISTANCE LEARNING
<p>NSCS will</p> <ul style="list-style-type: none"> ● Use NS email and JMC text to communicate to staff and families. ● Update website with consistent information ● Ensure messages are posted/sent in English and Russian. ● Use messaging apps that keeps families up to date with what's happening in the classroom. Teachers can send messages to an entire class, smaller groups, or individuals: Class Tag and Remind ● Create/purchase signage for front office and hallways encouraging social distancing. 	<p>NSCH will use the following Online Platforms support Distance Learning staff/student/family collaboration and communication to ensure a quality student learning experience when planning and delivering remotely:</p> <ul style="list-style-type: none"> ● NS email and website https://nashashkolamn.org/ ● Social Media: School Facebook Charter School of Russian Language and Culture "Nasha Shkola" ● Automated Text notifications ● Phone communication and instruction ● Online Learning Platforms: Google Drive, Google Classroom, Google Meet, and other Google Apps ● Printed instructional resources and textbooks

FOOD & NUTRITION SERVICES

IN-SCHOOL MODEL	DISTANCE LEARNING
<ul style="list-style-type: none">● Students will be encouraged to bring their own meals as feasible● Breakfast will be individually packaged.● Hot lunch will be served directly to students.● NS will ensure the safety of students with allergies.● Students will eat in the lunchroom● Students will wait in line in a socially/physically distancing manner. Students will be seated so they cannot sit directly opposite of each other● Staff will explain to students that they are not to pass or share any items, including food, with other students.● Students will be educated on proper entering, exit and disposal of trash procedures.● Administrators will establish one-way traffic flow for entering and exiting	<ul style="list-style-type: none">● Nasha Shkola will deliver meals for identified students every Monday as long as school is closed. The meals distributed on Monday will be a bundle of 5 meals for the entire week.● In order to qualify for meal delivery, families have to fill out a request through the school office.● All families also have an option receiving FREE meals through the districts they reside in. If needed, NS will assist the families with identifying food-distribution locations near them.

TRANSPORTATION

Nasha Shkola contracts with NorthStar Bus Line LLC to provide student transportation during the school year.

Face coverings/masks are **required** on student transportation. This is a federal requirement and not a rule under the authority of the school.

NorthStar Bus Line will:

- Clean and disinfect transportation vehicles regularly
- Systematically review and evaluate school transportation capacity with the goal of creating as much space between riders as possible
- Enforce social/physical distancing: Consider reducing capacity or adding routes to allow for more physical space between riders.
- Follow the symptom screening protocol outlined in the Monitoring and Excluding for Illness section, above, for any person entering a school transportation vehicle
- Require that individuals who become ill during the day not use group transportation to return home
- Consider keeping windows open if appropriate and safe while the vehicle is in motion to help increase air circulation.

Nasha Shkola will:

- Work closely with parents to identify students in need of transportation
- Encourage NS families to drive students to or from school to minimize exposure and shorten transportation time.
- Establish early release time 3:45 PM for all students that will be picked up by the parents.
- NS transportation reimbursement policy for families that drive their children to school: The reimbursement will be at 15 cents per mile. Reimbursement will not be paid for more than 250 miles per week. As per federal law DSSR 277.1f, reimbursement may only be made for one round trip per day between school and home.

ACADEMICS

INSTRUCTIONAL MODEL

Deciding on an Instructional Model:

Our goal is to bring students back to school full-time as we believe that the most ideal educational experience for most children is to be in front of a teacher. However, we would never intentionally jeopardize the safety and health of students and staff, and by extension, our families. This Plan remains fluid and will be updated strategically depending on the status of the coronavirus spread throughout our community in the coming weeks.

Nasha Shkola Charter School is granted provisional approval as a State-approved online provider status. This allows you to offer online learning options to your own resident and previously-enrolled students for the first semester of the 2021-22 school year.

IN-SCHOOL MODEL	DISTANCE LEARNING
<p>Expectations for students:</p> <ul style="list-style-type: none"> ● Students will physically come to their school for their learning. ● Students will physically see and interact with their teacher(s) and classmates and follow their class/course schedule each day. ● Assignments, activities and classroom-based assessments will be developed and conducted by their teachers. ● All students will be expected to complete and submit assignments as determined by the assigned teacher ● Code of Student Conduct and traditional school expectations remain in effect ● All students will follow the assessment calendar and participate in all local and state assessments <p>Expectations for teachers:</p> <ul style="list-style-type: none"> ● Teachers and instructional support staff report each day to lead and support instruction in their assigned classrooms ● Specialists rotate the classrooms ● Teachers develop and implement daily lesson plans for grade-level, standards-based instruction for students ● Teachers establish an “on-line” presence at the start of the school year with students ● Teachers and instructional support staff differentiate and adjust instruction to meet the individual needs for student learning ● Teachers provide student make-up work, flexibility and support if they are out of school for a health-related reason 	<p>Expectations for Students:</p> <ul style="list-style-type: none"> ● Students will attend school online during regular school hours and follow a standard school schedule. ● Teachers will teach “live” each day with students utilizing Google Meets. ● Electronic devices will be available to check out at the school, if needed. ● NSCS will continue to implement school core curriculum aligned with the MN state standards: Core Knowledge, Singapore Math, Pearson Science (1-5), Russian Language. ● All assignments, activities and classroom-based assessments will be developed and facilitated by teacher ● All students will be expected to complete and submit assignments as determined by the assigned teacher ● Code of Student Conduct and all technology expectations remain in effect ● All students will follow the assessment calendar and participate in all local and state assessments. ● Each morning, students are expected to be present and engage in virtual instruction each day within the designated schedule. ● All students will be expected to adhere to daily attendance guidelines, log in and attend class during the designated times ● Students will also be issued any associated materials such as textbooks and other necessary materials where possible

ATTENDANCE

IN-SCHOOL MODEL	DISTANCE LEARNING
<p>1) Students and teachers participate in classes at the school site for the regular school day. Attendance is taken on a daily basis.</p> <p>2) On days that the students are receiving distance learning off-site they are provided with recorded videos and/or coursework that they are expected to review and complete at home and return to the teacher the next time the class meets on-site. A student could be considered in attendance on the off-site instructional day by turning in specific completed coursework the next time the class meets on site along with a record of teacher contact, e.g., phone, text message exchange, email exchanges, etc. on the off-site day</p> <p>3) Students who are medically confirmed to their home and unable to attend on-site would have access to flexible remote learning and will be expected to participate in distance learning and follow DL attendance protocol based on their physical ability.</p> <p>4) Students in DL program would be expected to participate in distance learning and follow DL attendance protocol.</p>	<p>Attendance will be taken and recorded at least once per day based on a teacher’s direct interaction with the student.</p> <p>Daily attendance will be taken in the following manner:</p> <ol style="list-style-type: none"> 1. NS will send Attendance Form (generated through Google Forms) to parents' email at 7:00 am daily. Parents should reply before 3:00 pm confirming that their child is ready to participate in distance learning on that day. 2. In addition, attendance will be confirmed through daily interaction including participation in a video class or chat via Google Classroom; a phone call with the student, or for younger students, with the parent; posting completed coursework to the learning management system; turning in completed coursework on a given day along with a record of teacher contact, e.g., phone call, text message exchange, etc <p>Students for whom no teacher has direct interaction on a given day are reported as absent for that day.</p> <p>If a student is marked absent, but completed assignments, attendance will be corrected at a later time.</p> <p>Teachers and administration will exercise caution and sensitivity regarding attendance concerns on a case-by-case basis.</p>
<p>15-Consecutive Days’ Absence</p> <p>Daily attendance must be taken for all students at least once per day.</p> <p>Students who are absent 15 consecutive days must be withdrawn until they return to attend classes at the school site or participate in daily, interactive instruction, depending on the method that is in place for the 21-22 school year.</p>	

GRADING

NS will follow NASHA SHKOLA POLICY No. 6.1 Grading scale:

In order to calculate grades, the following 100 point scale is used to assign grades. In turn, the letter symbols give a description of the student's academic achievement.

92.45-100= A

89.45-92.44= A- Exemplary work *(90-100% Mastery of Subject Goals)*

86.45-89.44= B+

82.45-86.44= B Proficient/Thorough work *(80-89% Mastery of Subject Goals)*

79.45-82.44= B-

76.45-79.44= C+

72.45-76.44= C Acceptable work *(70-79% Mastery of Subject Goals)*

69.45-72.44= C-

66.45-69.44= D+

62.45-66.44= D Mediocre work *(60-69% Mastery of Subject Goals)*

59.45-62.44= D-

00.0-59.44= F Unacceptable work *(less than 59% Mastery of Subject Goals)*

For students working in DL/Online format:

Activities will be graded and will contribute to the student's overall grade.

Non-graded formative assessment:

- Students will provide evidence of learning for each subject and lesson as a check of understanding.
- Teachers will provide students with ongoing and regular feedback on their evidence of learning.
- Students will have the opportunity to provide feedback to each other.

Graded summative assessment:

- Students will participate in graded summative tasks at the end of a learning sequence.
- Graded summative tasks that are performance based will include a rubric/checklist shared with students as part of the task overview

Teachers will provide feedback to students at regular checkpoints on tasks that extend over multiple lessons

SPECIALIZED INSTRUCTION

IN-SCHOOL MODEL	DISTANCE LEARNING
<p>Special Education Services</p> <ul style="list-style-type: none">● Students will continue to receive a high-quality education in alignment with a learner’s Individual Educational Plans (IEPs).● Teachers and administrators will review students’ baseline data in order to determine present level and learning gaps.● Educators will review student’s progression toward IEP goals and objectives.● Determine any need for additional supports or services to remediate gaps● Ensure delivery of services and supports through extended learning opportunities as necessary.● Progress monitoring assessments may be conducted utilizing diagnostic assessments and curriculum-based measures.● Schedule and hold all meetings and complete all evaluations that were postponed due to requirements of social distancing for in-person meetings.● Provide ongoing communication and collaboration with parents.● Hold IEP team meetings, including parents and all appropriate IEP team members to conduct annual reviews and revisions. These may take place utilizing Zoom or telephone conference calls. Teams may meet in-person if CDC guidelines allow.	<p>Services and supports will be provided through online options developed in collaboration with parents and based on services in the IEP plan. Specially designed instruction and related services will utilize virtual instruction and teletherapies</p> <p>Services and supports that may be provided virtually include:</p> <ul style="list-style-type: none">AccommodationsSpeech TherapyIndividual social skills training

STUDENT AND FAMILY SUPPORT

Mental Health and other Community Resources

Since NS students and families reside in 16 hometowns of twin cities area, NS provides county resource lists of basic needs & community that includes important information about getting resources and assistance on numerous topics, including crisis support/mental health, domestic violence, financial assistance, food, homelessness, legal services, refugee and immigration resources, self-care, unemployment, etc.

This is a difficult time for students, families and staff. If you have a life-threatening emergency, please call 911 or go to your local emergency room. If you have an urgent mental health message and you want to talk with someone, but it is not an emergency, please call one of the County Mental Health resources listed below.

Ramsey County

Basic Needs & Community Resources https://docs.google.com/document/d/1-yPMg47xbeKbvm3f0QrUzW93wbjLo3_wAzpuPOj53U0/edit

Adult Mental Health Crisis Line: 651-266-7900

Children's Mental Health Crisis Line: 651-266-7878

Hennepin County

Basic Needs & Community Resources <https://www.caphennepin.org/community-resources/>

COPE Team works with ages 18+: 612.596.1223

Child Crisis Team works with ages 17 and under: 612.348.2233

Anoka County

Basic Needs & Community Resources <https://www.anokacounty.us/2689/Basic-Needs>

Crisis Response and Mental Health: 763-755-3801

Scott County

Basic Needs & Community Resources <https://www.scottcountymn.gov/1923/COVID-19-Community-Resources>

Mental Health Line: 952-445-7751

Students Experiencing Homelessness or Housing Instability

The district homeless liaison is ready to provide resources to identified homeless youth and families. Staff will assess each student's needs starting with basic needs (food, shelter, medical or mental health care, childcare or drop-in centers). Staff also assesses each student's access to a mobile device, computer, internet, WiFi, a place to study and school supplies, and will offer resources that are available to them in their area. If access to technology or supplies is a barrier, staff will work with each student's teachers to develop a plan for how the student will be able to meet requirements.

For support, call 763-496-5550 or email yelena.hardcopf@nashashkolamn.org

NS monitoring of the efficacy of distance learning plans and approaches for all students including homeless students and preparedness to consider alternatives or additional support needs

NS will use a variety of data to track the efficacy of DL:

- Curriculum for NS on-line learning is coherent, cohesive, and comparable in academic rigor to programs and standards offered in traditional instructional formats.
- Daily attendance verification form completed by parents
- Daily tracker (attendance, student-teacher communication, assignment completion, etc.) is completed by teachers.
- Teachers will assess quality of completed assignments and provide formative feedback.
- NS will conduct satisfaction (teachers and families) surveys and analyze them to improve distance learning
- Interventions are in place to support students & families that struggle to attend and/or effectively complete the assignments in timely manner

Responsible use of technology

The use of technology is an important part of distance learning education. Nasha Shkola has several policies that guide the use of technology by students. Students must agree to the following stipulations in regards to responsible use of technology:

1. Students shall use the Internet and all forms of school technology responsibly.
2. Students shall respect the rights of copyright owners by limiting copying to essential materials and providing attribution (citations) for images and text. Students shall avoid plagiarism by ensuring that their papers and projects reflect their thoughts and ideas as well as cited paraphrases, summaries and quotations. Students will ask teachers for assistance if they have questions regarding these terms.
3. Students shall understand that they may use a personal device on the school network, that all school policies apply to them whether they are using their own device or school technologies, and that this privilege may be limited or revoked.
4. Students shall understand the network is a valuable resource for teaching, learning and many other forms of productivity for students, staff and parents.
5. Students shall understand that their participation in school interactive web resources—using a personal device or not—must represent what is expected from a student in the Nasha Shkola Charter School. Therefore, anything that is considered inappropriate in the classroom is also inappropriate in all uses of email, posts, messaging/chat sites, or other digital communication tools. This includes, but is not limited to disrespectful, profane, racist, sexist or other discriminatory remarks. Additionally, students shall promptly inform a teacher or administrator if any messages received or material reviewed is inappropriate.
6. Students shall understand that the Nasha Shkola CYBER-BULLYING/PROHIBITED USE OF TECHNOLOGY Policy applies to online behaviors and they shall comply with all provisions of that policy.
7. Students shall understand that school provided access to the Internet has to be filtered. If they need access to a blocked site, they shall work with their teachers to explore options available. Students shall not attempt to bypass any blocked sites or circumvent the filter in any manner.
8. Students shall not impersonate nor attempt to impersonate another nor use or attempt to use somebody else's accounts on any device. Students shall not delete or tamper with anyone else's files, folders, or work. Students shall not let another student use their accounts on any device.
9. Students shall understand that files, services, and devices provided by and/or managed by the school are not private. There is no expectation of privacy when students use the school district's network, devices, and services and anything they do can be viewed by administration at any time.
10. Students and their families shall understand that they will be liable for full repair and replacement costs for damage to school property, whether intentional or through negligence, including electronic devices.
11. Students shall understand that attempts to override, disable, alter, or circumvent security restrictions, management systems, or device firmware will be considered intentional damage.
12. Students shall understand that should they be found in violation of this policy, the consequences could include, but are not limited to; restricting access to the device, disabling device features or applications, the revocation of all network access, suspension or exclusion from school, or legal action by the authorities. Students or parents should contact school administration if they have any questions about this agreement or its implementation.

NS will implement the number of policies in the area of Internet Safety and Acceptable Use:

[NS Computer Use and Internet Safety Agreement](#)

[Nasha Shkola Policy 5.8.1: Cyber-Bullying/Prohibited Use of Technology](#)

[Nasha Shkola Policy 5.8.2: Internet and Educational Network Safety and Acceptable Use](#)